



# Payroll Giving

## What is Payroll Giving?

Payroll Giving is a way of giving money to charities without paying tax on your donation. It allows for effortless regular donations through an employee's salary before tax is deducted. Payroll Giving is a fantastic way of providing charities, like Community TechAid, with a regular income stream and gives employees a tax break on their donation.

## What are the benefits?

- **CSR** – Boost your company's Corporate Social Responsibility profile
- **Tax-effective** – Donate straight from your salary, costing you less to give charities more.
- **Flexible** – Employees can sign up or stop giving or change the amount at any point.
- **Employer matching** – Many employers match their employees' payroll giving, doubling your donation.
- **Awards** – Companies that have a Payroll Giving scheme in place are eligible for the Quality Mark Awards. You can become a bronze, silver or even platinum award holder.

## How can my organisation start a Payroll Giving scheme?

By registering with a Payroll Giving Association (PGA). Payroll Giving is done through an employee's gross pay, so HMRC need an audit trail. PGAs ensure that money is distributed to charities and make sure that HMRC have everything they need. You can find a list of HMRC approved PGAs here:

[www.hmrc.gov.uk/businesses/giving/payroll\\_agencies.htm](http://www.hmrc.gov.uk/businesses/giving/payroll_agencies.htm)

## How much will it cost staff and how much will Community TechAid receive?

Employee Donation	Your salary contribution as a 20% tax rate payer	Your salary contribution as a 40% tax rate payer	Community TechAid receives
£5	£4	£3	£5
£10	£8	£6	£10
£20	£16	£12	£20

## How much will the scheme cost to set up?

Virtually nothing, but if you include staff time and any admin fees, corporates tend to say that this scheme costs a maximum of £100 to set up. PGAs charge around 4% admin fees on donations for processing. You can commit to meeting this admin costs when you sign up with PGA. This means that every penny, plus the extra given by HMRC through this scheme, will go to the charity.

## Any other questions?

If you have any other questions about Payroll Giving or supporting Community TechAid, we would love to hear from you!

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