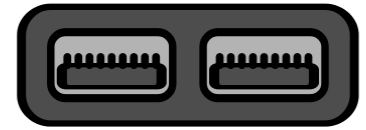







Connecting Bluetooth and USB devices


You can connect items to your computer such as a keyboard, a mouse, a microphone, and speakers via a USB port. This can be found at the side of your laptop or at the back of your computer .



Bluetooth

Other devices such as headphones or wireless keyboards or mice can be connected using bluetooth. If your computer is able to use bluetooth you will see a blue Bluetooth icon  near the bottom right of the screen or in the hidden icons tray .

Click on this icon and select "Add a Bluetooth Device" to find the device you want to connect from the list of bluetooth devices nearby. You can also find this by clicking the start button, then settings  and then "Devices".



At the top of the "Bluetooth & other devices" page you will see a large plus sign in a square  and the words "Add Bluetooth or other device". Click this. A list of options will appear asking you to choose the type of device you want to connect. If you are connecting a Bluetooth device, click "Bluetooth" and then you will see a list of Bluetooth devices.

Look for the one that is yours. If it is not in the list then make sure your Bluetooth device is turned on. You might have to click a Bluetooth button on the device you are trying to connect. Once you have found your device in the list, click on it and then click connect. Your device is now ready to go!

Your computer will remember the devices you have connected to it previously.



Headphone jack

A headphone jack, also called audio jack, phone jack or jack plug, is a pin-shaped plug  sometimes found on headphones or speakers. You can plug this into a socket (a circular hole) which can be found on the side of your laptop or at the back of your computer. The socket for your headphones will have a picture of headphones next to it . If you plug headphones in, you can listen to music, watch YouTube or video call people through headphones or speakers.

